

WHS02 Work Health and Safety and Injury Management Policy

Bedford will take all reasonably practicable measures to ensure the workplace is safe and anyone injured at work is appropriately cared for.

Bedford will provide and maintain a safe working environment for the health, safety and welfare of our staff and employees, contractors, volunteers and visitors who attend our sites.

Bedford is a not-for-profit organisation and a diverse provider of employment, training, residential services, community access and life-skills for people with disability.

We provide products and services to our customers and jobs and training for our clients in horticulture and grounds maintenance, packaging, cleaning, maintenance, warehousing, laundry, fundraising, furniture manufacture and hospitality.

Bedford has a WHS strategic plan underpinned by a Work Health and Safety and Injury Management (WHS & IM) system, detailing the key performance indicators to ensure:

- the Board, Executive, Managers, Supervisors and staff and employees are held accountable and responsible for WHS performance
- strong and effective leadership so that everyone participates in and promotes WHS in the workplace
- a pro-active, risk management approach to WHS and IM for our business through the identification of hazards, risk assessment and elimination or control of the risks
- the provision and maintenance of operations, premises, equipment, plant and substances that are safe, to minimise and manage risks
- effective consultation, communication and participation between workers, managers, supervisors, contractors and all interested parties
- the provision of such information, instruction, training and supervision as may be necessary to ensure our workers' health and safety at work
- safe systems of work including regular review of these systems
- currency of information and robust controlled document management
- the provision of adequate information and instruction for contractors and visitors
- the expeditious and safe return to work of injured workers to pre-injury duties
- compliance with safety and worker's compensation legislation and any relevant Standards or Codes of Practice, as far as is reasonably practicable to do so.

Bedford is committed to programming continuous improvement initiatives, independent system reviews and focussing on positive performance indicators.

Bedford is committed to providing a safe place of work, at all times and in all circumstances.

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Date: 11.03.2022

Myron Mann – Chief Executive Officer